



## CODICIL

### What is a codicil?

A codicil is an addition or change to your will. If you would like to add a simple bequest for a specified amount you can fill out the details here. A codicil can be completed at any time and, like a will, it becomes a legal document when it is signed in the presence of two adults who, at your request and in the presence of each other, add their names as witnesses. The codicil should remain with your will at all times and be kept in a safe place.

**Please complete the form overleaf.**

### Useful information

The following notes might be helpful to you:

1. Fill in your name and address together with the amount of the legacy in the relevant space. Do not sign or date the codicil at this point.
2. Find two adults to act as witnesses. They may be related to one another but should not be related to the writer of the will nor to any of the will's beneficiaries.
3. In the presence of your witnesses, insert the date of the codicil and sign your name.
4. In the presence of each other and you, the witnesses must sign the codicil and state their name, address and occupation.
5. Keep the codicil form in a safe place with your will, but do not staple or pin it to the will.



## CODICIL FORM

I, (name): \_\_\_\_\_

Of (address): \_\_\_\_\_

DECLARE THIS TO be a codicil to my last will dated: \_\_\_\_\_

In addition to the provisions of my said will, I GIVE to:

**Public Catalogue Foundation (t/a Art UK), Registered Charity No. 1096185**

The sum of £ \_\_\_\_\_ for its general purposes

Or a specific gift of \_\_\_\_\_ for its general purposes

IN ALL OTHER RESPECTS I confirm my said will.

IN WITNESS WHEREOF I HAVE HERE UNTO SET MY HAND THIS (day) \_\_\_\_\_

Day of (month): \_\_\_\_\_

Two thousand and (year): \_\_\_\_\_

**Signature:** \_\_\_\_\_

Signed by the above named as a codicil in the presence of us both present at the same time, who at his/her request and in his/her presence and in the presence of each other, have hereunto subscribed our names as witnesses.

**Witness One**

Name: \_\_\_\_\_

Of (address):

\_\_\_\_\_  
\_\_\_\_\_

Occupation: \_\_\_\_\_

Signature: \_\_\_\_\_

**Witness Two**

Name: \_\_\_\_\_

Of (address):

\_\_\_\_\_  
\_\_\_\_\_

Occupation: \_\_\_\_\_

Signature: \_\_\_\_\_